I. Call to Order: Called to order by Ali Lawson at 11:10 am

II. Attendance: Ali Lawson, Stephanie Evers, Hanno Beck, Erika Bellingham, Katharina Pabst

III. Matching HaLF Funding
   1. Current guidelines on HaLF are out of date on the website and also only say that we can give out $150; we can now raise that to $200.
   2. Guidelines need to be amended to say that GLA HaLF will automatically stay current with the GSA limit.
   3. We also need to change the guidelines from Conference/Research/Fieldwork to Conference/Research and collapse Fieldwork into the ‘research’ category instead of distinguishing between them. Both categories are eligible for the same amount of funding.
      i. Voted to amend HaLF guidelines for both issues: unanimous

IV. Voting on HaLF
   1. 3 applicants: Katharina - $200; Randi: $200; Xiaole - $200
   2. Katharina requests additional funding to help with an international plane ticket because GSA funds cover less than half the cost of the ticket.
   3. Randi – Conference funding for American Anthropological Association in November
   4. Xiaole – Fieldwork in January of 2016; up to 25 participants and is requesting funding to pay consultants.
   5. Randi and Xiaole are not present, but Katharina is, which means that she automatically receives funding priority. Voting to award Katharina $200, Randi $150; Xiaole $150
      i. Voting: unanimous

V. Fleece
   1. Ali will send out an email reminding people to order fleeces for Friday the 18th.

VI. Ali will email Holly to get information about Run for Smiles in Spring term.

VII. Tutorials are still planned for Spring term. Ali will email a reminder to workshop lecturers in January. We will plan to do Advanced Praat as the first workshop. Workshops will begin Week 1 of Spring term.

VIII. Meeting adjourned by Ali at 11:45 am.

IX. Notes taken by Stephanie Evers