

Call for Applications

Adjunct Instructors – UB Curriculum Capstone (UBC 399)

The Office of the UB Curriculum is seeking Adjunct Instructors to serve as the primary instructor for the UB Curriculum Capstone (UBC 399) for the 2018-19 academic year.

The UB Curriculum is the University's innovative, student-centered approach to general education for all undergraduates. The UB Curriculum challenges students to connect concepts across experiences, the coursework inspires intellectual discovery and prepares students to succeed in a diverse and dynamic world. The program comprises 40 credits of study which are completed through four main components: UB Seminar, Foundations, Pathways and the UB Capstone. The UB Curriculum makes general education a purposeful program with a beginning and an end, where every step of the journey builds on the last, readying graduates for everything to come.

The UB Capstone is the culmination of the UB Curriculum program. It is a holistic reflection of a student's learning experiences. Through completion of this requirement, students develop the skills to integrate, apply and synthesize knowledge. This integrative approach to learning encourages students to connect concepts across a broad range of disciplines and experiences, bringing it all together—with purpose.

Position Summary:

The UB Curriculum (UBC) Adjunct will serve as an instructor for UBC 399: Capstone. The UBC Capstone is a one-credit virtual course in which students work in Digication, with the support of a UBC instructor, to create a reflective and integrative ePortfolio based on holistic learning in college coursework and lived experiences outside of the formal classroom. The UBC Capstone Adjunct Instructor will teach 3 sections during the regular semesters (fall and spring).

Key accountabilities and responsibilities

- Teach section(s) of UBC 399 “UB Curriculum Capstone,” an ePortfolio project required of all undergraduate students in fulfillment of their UB Curriculum requirements;
- Tutor, evaluate, grade and assess students enrolled in UBC 399;
- Provide office hour availability for students enrolled in UBC 399;

Salary:

\$3,500 per term

Classification title: Adjunct Instructor

In-House Title: UB Curriculum Capstone Adjunct Instructor

Minimum Qualifications:

Applicants should be advanced PhD candidates with 1-3 years prior teaching experience at the college level required. Excellent written and verbal communication skills. Familiarity and facility with digital composition techniques (text, media, image). Interest in innovative pedagogy in a digital environment. Track record showcasing a high level of organizational skills, attention to detail and follow-through. Ability to speak publicly, conduct group presentations and work effectively both independently and in teams. Excellent computer and technology skills. Demonstrated ability to work in a diverse environment exhibiting understanding, appreciation and respect for a wide-variety of individual differences and backgrounds.

Preferred Qualifications:

PhD with 3-5 years prior teaching experience at the college level. Familiarity with integrative learning and experience facilitating reflective writing. Familiarity with Digication or other electronic portfolio platform. Experience delivering online courses and experience with associated technologies.

Work hours: Training for adjunct instructors will be provided online in Digication prior to the start of fall semester. While most course activities for UBC 399 sections will take place in an asynchronous course management system (Digication), adjunct instructors are expected to provide regular office hours, including one in-person office hour per week.

The Application Process:

To apply for an adjunct instructor position, please submit a cover letter and curriculum vitae (CV) to ubcurriculum@buffalo.edu. Applications will be reviewed on a rolling basis through July 31, 2018.