

1. GSA President Jessy Coley calls the meeting to order at 6:33pm.
2. Approval of Minutes
  - Motion to approve the minutes from the November 7, 2018 Senate Meeting
    - Motion: Psychology
    - Second: Community Health & Health Behavior
    - In Favor: 61, Oppose: 0, Abstain: 0
    - Motion passes
  - Because we are having technological difficulties with the clickers, Stephanie announces that we will have to begin using the paper voting cards. Therefore, a “pass by consent” system will be used for the remainder of this meeting’s voting.
3. Announcements
  - GSA Assistant Office Manager, Stephanie George, announces a volunteer opportunity through the John R. Oishei Children’s Hospital for students who are willing to help with the 50/50 raffle ticket sales at upcoming Buffalo Bills football games. Interested students are asked to contact the Volunteer Coordinator listed in the email that will be sent out, or the GSA office to be put in contact.
  - Stephanie announces the GSA Office Winter Break Schedule:
    - Office open through Monday, December 17<sup>th</sup>
    - Office closed Tuesday, December 18<sup>th</sup> – Monday, January 7<sup>th</sup>
    - Office on Summer Hours Monday, January 7<sup>th</sup> – Friday, January 25<sup>th</sup>
      - Open Monday – Thursday 8:30am – 4:00pm, Closed on Fridays
    - Office closed Monday, January 21<sup>st</sup> for MLK Jr. Day (University Closed)
    - Regular Business Hours resume Monday, January 28<sup>th</sup>
    - Paperwork Deadline: Wednesday, December 12<sup>th</sup>
      - Anything that needs to be paid before shutdown must be in by this date. Otherwise, please notify vendors that they will not receive payment until late January.
  - Stephanie then briefly reviews the GSA events planned through early December.
    - Discount AMC Movie Tickets Available
      - \$6 each at the SBI Ticket Offices. 1 per UB ID
    - December 6<sup>th</sup>- Distinguished Speaker Series presents Lisa Genova
      - Free tickets available at the SBI Ticket Offices. 1 per UB ID.
    - December 7<sup>th</sup>- Java Junction
      - Free Tim Horton’s coffee and doughnuts for graduate students in the GSA office.
4. Report of the President
  - GSA President, Jessy Coley, states that she is meeting with the Director of Career Services this month, and is seeking thoughts on the needs of graduate students that the office might meet. Suggestions are asked to be emailed to her at [gsa-president@buffalo.edu](mailto:gsa-president@buffalo.edu).
5. Report of the Vice President
  - GSA Vice President, Connor Walters, states that SBI Spring Programming Grants are available through the GSA website and newsletter. These are opportunities for clubs to receive up to \$3,000 for hosting new events on campus. SBI’s deadline is Tuesday, February 12<sup>th</sup> at 4:30pm, and so students should turn the applications in to the GSA office by Monday, February 11<sup>th</sup> in order to obtain the required GSA Treasurer’s signature.
6. Report of the Treasurer
  - GSA Treasurer, Josh Joseph, states that there is not currently enough funding in the Scholarly Publication line to fully fund the last request of the year. He is requesting a motion to approve increasing the allocation to that line by \$575.00 from the GSA’s unallocated reserves.
  - Motion to increase the Scholarly Publication line by \$575.00
    - Motion: Community Health & Health Behavior
    - Second: Mathematics
    - Oppose: 0, Abstain: 0; Motion passes by consent
  - Funding Account Balances:
    - Special Activity: \$15,000 to start, \$0.00 allocated this month, \$10,250.00 remaining
    - Interdepartmental Activity: \$2,000.00 to start, \$0.00 allocated this month, \$1,350.00 remaining
    - Symposia: \$15,000.00 to start, \$1,400.00 allocated this month, \$10,825.00 remaining
    - Scholarly Publication: \$5,575.00, raised from \$5,000, \$1,275.00 allocated this month, \$0.00 remaining
    - Community Outreach: \$2,000 to start, \$0.00 allocated this month, \$1,500.00 remaining
    - Conferences:
      - 13 requests totaling \$5,777.44 requested for November, 12 applications approved for \$5,227.44
      - Beginning Balance: \$140,000.00, raised from \$132,000.00; Remaining Balance \$72,868.94
7. Old Business

- No old business.

## 8. New Business

- Club Recognition
  - Representatives from Graduate Students of Color present on their club.
    - Requested/Recommended: \$300.00
  - Representatives from Turkish GSA present on their club.
    - Requested/Recommended: \$650.00
  - Motion to approve Graduate Students of Color and Turkish GSA as a block at the recommended amounts
    - Motion: Community Health & Health Behavior
    - Second: Biological Sciences
    - Oppose: 0, Abstain: 0; Motion passes by consent
- Funding Requests
  - A representative from Romance Languages and Literatures GSA presents on their RLL Graduate Conference Symposium proposal.
    - Requested/Recommended: \$1,400.00
  - A representative from Anthropology GSA presents on their ABD Scholarly Publication proposal.
    - Requested/Recommended: \$1,275.00
  - Motion to approve both funding requests as a block at the recommended amounts
    - Motion: Community Health & Health Behavior
    - Second: Mathematics
    - Oppose: 0, Abstain: 0; Motion passes by consent

## 9. Roll Call and Adjournment

- Motion to Adjourn at 7:00pm
  - Motion: Community Health & Health Behavior
  - Second: Mathematics
  - Oppose: 0, Abstain: 0; Motion passes by consent